

# Mitcham Primary School

## Chromebook Program

### Digital Learning

Digital Technologies are an essential part of the educational approach at Mitcham Primary School.

For a number of years the school has worked hard to ensure all our students have access to the best and latest technology; including laptops, Chromebooks, touchscreens desktop computers, and tablets.

From Grade 3 to Grade 6, it is a school requirement that all students have a Chromebook device.

Through increased access to technology, our students can leverage learning tools that are highly differentiated, collaborative and experiential. Technology opens up doors in education previously inaccessible and can enhance learning outcomes, alongside quality instruction. It also provides increased connectivity between school, home and the community, opening up new ways to explore learning outside of the traditional classroom. Digital device programs can extend formal learning communities to include parents, siblings and other people important in students' lives.

1 to 1 device programs are an element in an international move towards individualising learning, which can increase independence and self-initiated learning in students, and extend their learning beyond the classroom. Students who have their own devices have been found to take greater pride and ownership over the knowledge they create, with a flow-on to more flexible forms of schooling.

The digital technologies curriculum enables students to become confident and creative developers of digital solutions through the application of information systems and specific ways of thinking about problem solving.

*(Victorian Department of Education & Training, 2020)*

Recent studies have confirmed that the opportunity for children to build their ability to choose appropriate devices for tasks is a valuable aspect of building student voice and agency. As adults, we are constantly moving between devices based on the tasks we need to complete. We hope to foster this skill by encouraging students to continue to bring in their school iPad from Foundation-2 into Grades 3-6 as an additional educational tool to use alongside their Chromebook device.



# Our Commitment to Safety

Mitcham Primary School believes the teaching of cyber safe and responsible online behaviour is essential in the lives of students and is best taught in partnership between home and school.

21st century students spend increasing amounts of time online, learning and collaborating. To be safe online and to gain the greatest benefit from the opportunities provided through an online environment, students need to do the right thing by themselves and others online, particularly when no one is watching.

Safe and responsible behaviour is explicitly taught at our school and Parents/Carers are requested to reinforce this behaviour at home.

Mitcham Primary School uses the Google Suite, internet, and digital technologies as teaching and learning tools. We see the internet and digital technologies as valuable resources, but acknowledge they must be used responsibly.

Your child has been asked to agree to use the Google Suite, internet and other technologies responsibly at school. Parents/Carers should be aware that the nature of the internet is such that full protection from inappropriate content can never be guaranteed.

## At Mitcham Primary School we will:

- Offer a compulsory iPad Program for students in Years Foundation (Prep) to Grade 2, and encourage students to continue to utilise their school iPad in Grades 3 to 6
- Offer a compulsory Chromebook Program for students in Grade 3 to Grade 6
- Have policies in place that outline the values of the school and expected behaviours when students use digital technology and the internet

- Provide a filtered internet service
- Provide supervision and direction in online activities and when using digital technologies for learning
- Support students in developing digital literacy skills
- Provide support to parents/carers to understand this agreement, e.g. language support
- Work with students to outline and reinforce the expected behaviours on Google Suite



# Chromebook Program

At Mitcham Primary School, we offer a compulsory Chromebook Program for students in Year 3 to Year 6.

A Chromebook, as supplied by Mitcham Primary School, is required for students in Grade 3 through to Grade 6, and students are encouraged to continue to utilise their school iPad from previous years. Families are invited to acquire a Chromebook through Mitcham Primary School, fitting the specifications outlined.

These devices will be distributed to children following a Voluntary Contribution towards the cost. The Voluntary Contribution will be directed to the school's Tax Deductible Library Fund, and a receipt will be issued. Parents can use this receipt to reduce their taxable income. Each device will be processed through the Library. The device will then be allocated to your child. Where parents make the Voluntary Contribution, their child will be provided with 24/7 access to the machine once the full amount of the Voluntary Contribution has been received. At the conclusion of your child's time at Mitcham Primary School, the device will be removed from the school's asset register.

Until the device is removed from the asset register, the device will be the property of the school. The school's purchases do not attract GST, and you will be able to take advantage of the technical support provided by the school. Additionally, as the device is owned by the school, for the time your child is at MPS, all warranty claims and technical issues will be dealt with. Your child's device will contain all the required programs for your child's day-to-day school work, and will automatically receive the necessary updates, safety controls, and permissions. From the moment your child receives their device, they will be able to seamlessly use their device as required at school.



## Lenovo 500e 2nd Gen

- Google Chrome OS
- Intel Celeron N4100 Processor
- 11.6" HD multi touch display
- Intel UHD 600 Graphics
- 4GB Onboard Memory
- 720P HD Camera with single mic & 'World Facing' Camera
- Active Pen Garaged
- Intel Wireless & Bluetooth
- Micro SD Card Reader
- 2x USB 3.0, 2x USB-C, & combo audio/mic jack
- 3 Cell Battery – Up to 10 hours
- 1 Year Return to Depot Warranty
- 3 Year Lenovo Education Onsite Support – 1 Year B
- Everki Advance Netbook Case
- Google Chrome License for Education

1 Payment Contribution	6 Payment Contribution
<p><b>\$635.00</b> due on 15/12/20</p> <p>The above price includes:</p> <ul style="list-style-type: none"> <li>• Lenovo 500e Chromebook Gen 2</li> <li>• Lenovo Education Onsite Support – 1 Year Battery</li> <li>• Google Chrome License for Education.</li> <li>• Everki Advance Netbook Case</li> </ul>	<ol style="list-style-type: none"> <li>1. <b>\$127</b> due on 15/12/20</li> <li>2. <b>\$101.60</b> due on 15/02/21</li> <li>3. <b>\$101.60</b> due on 15/03/21</li> <li>4. <b>\$101.60</b> due on 15/04/21</li> <li>5. <b>\$101.60</b> due on 15/05/21</li> <li>6. <b>\$101.60</b> due on 15/06/21</li> </ol> <p>The above price includes all items outlined in the left column.</p>

1 Payment Contribution	6 Payment Contribution
<p><b>\$735.00</b> due on 15/12/20</p> <p>The above price includes:</p> <ul style="list-style-type: none"> <li>• Lenovo 500e Chromebook Gen 2</li> <li>• Lenovo Education Onsite Support – 1 Year Battery</li> <li>• Lenovo 3 Year Accidental Damage Protection (\$100 excess, 3 claims over 3 years)</li> <li>• Google Chrome License for Education.</li> <li>• Everki Advance Netbook Case</li> </ul>	<ol style="list-style-type: none"> <li>1. <b>\$147</b> due on 15/12/20</li> <li>2. <b>\$117.60</b> due on 15/02/21</li> <li>3. <b>\$117.60</b> due on 15/03/21</li> <li>4. <b>\$117.60</b> due on 15/04/21</li> <li>5. <b>\$117.60</b> due on 15/05/21</li> <li>6. <b>\$117.60</b> due on 15/06/21</li> </ol> <p>The above price includes all items outlined in the left column.</p>

To make your payment, visit the [Compass Portal](#)

# Acceptable Use Agreement

All students must take note of and comply with the Acceptable Use Agreement.

When I use digital technology I agree to:

- Be a safe, responsible and ethical user whenever and wherever I use it
- Support others by being respectful in how I communicate with them and never write or participate in online bullying (this includes forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour)
- Talk to a teacher if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate or hurtful online behaviour
- Be aware that content I upload or post to the Google Suite contributes to my digital footprint at Mitcham Primary School.
- Protect my privacy rights and those of other students by not giving out personal details including full names, telephone numbers, addresses and images
- Use the internet for educational purposes and use the equipment properly
- Think critically about other users' intellectual property and how I use content posted on the internet.
- Not interfere with network security, the data of another user or attempt to log into the network with a user name or password of another student
- Not reveal my password to anyone except the system administrator or the teacher
- Not bring or download unauthorised programs, including games, to the school or run them on school computers

This Acceptable Use Agreement also applies during school excursions, camps and extra-curricular activities.

The digital device is to be provided as a tool to assist student learning both at school and at home.

## 1.1 Ownership

**1.1.1** Only devices that have been paid for in full may be taken off school grounds.

**1.1.2** If taken home, the student must bring portable devices fully charged to school every day.

**1.1.3** Parents/carers and students should be aware that files stored and shared on Google Suite are visible to school staff, and in some cases students.

## 2.2 Damage or loss of equipment

**2.2.1** In purchasing the device through Mitcham Primary School, repairs to the device can be organised through the Mitcham Primary School IT Department.

## The student is responsible for:

**3.1.1** Taking care of digital devices in accordance with school guidelines

**3.1.2** Adhering to the school's Acceptable Use Agreement when using the machine at home

**3.1.3** Backing up data securely

**3.1.4** Maintaining settings for virus protection, spam and filtering that have been set as a departmental standard.

I acknowledge and agree to follow these rules. I understand that my access to the internet and technology at school will be renegotiated if I do not act responsibly.

# Chromebook Program: Agreement & Payment

Please read all pages carefully and keep them as your record for further reference. Then complete this page including signatures and return just this page to the school.

I have read the Acceptable Use Agreement carefully and understand the significance of the conditions and agree to abide by these conditions. I understand that any breach of these conditions will result in internet and other technology access privileges being suspended or revoked. I further agree to comply with the arrangements that apply to any warranty or insurance claims I may make as detailed in the attached document.

Student Name

Year Level (2021)

Student Signature

Parent/Carer Name

Parent/Carer Signature

Date

Selected Model

Lenovo 500e 2<sup>nd</sup> Gen  
(Onsite Support)

OR

Lenovo 500e 2<sup>nd</sup> Gen  
(Onsite Support AND Accidental Damage Insurance)

1 Payment

6 Payments

Alternative payment plan  
(Must be in agreement with School Office)

For further support with online issues, students can call Kids Helpline on 1800 55 1800. Parents/carers can call Parentline on 132289 or visit:

<http://www.cybersmart.gov.au/report.aspx>